

MAE'S LIBERTY PALACE

- **Refunds:**
- No refunds under any circumstances, including government shutdown.
- Date changes are allowed.
- **Deposits:**
- 50% deposit required to secure the date.
- Balance due must be paid in full no later than 10 days before the scheduled date.
- \$250 security deposit required, refundable if you depart on time and leave the venue clean.
- **Alcohol Policy:**
- Renters are responsible for providing their own liquor.
- Renters are responsible for their guests' liabilities due to drinking.
- No guests under 21 are allowed to drink or be served alcoholic beverages in the facility.
- **Rental Fees:**
- Sundays: \$2,500.00
- Mon-Thurs: \$2,000.00
- Fri-Sat: \$3,000.00
- Fees are for 7 hours.
- Additional hours: \$750 per hour.
- Hourly rate (less than 7 hours): \$750.00
- Custom 7-hour rate if you pick your own hours: \$4,500.00
- **Rental Hours:**
- Mon-Thurs: 9 am - 12 am
- Fri-Sat-Sun (1st shift): 7 am - 2 pm
- Fri-Sat-Sun (2nd shift): 4 pm - 11 pm or 6 pm - 1 am
- **Security:**
- Security guard is mandatory: \$100 per event.
- Extra hour for security: \$35 per hour.
- **COVID-19 Safety:**
- Recommends guests and hosts wear masks.
- The venue does not accept liability for guests contracting COVID-19.
- **Optional Services (Additional Charges):**
- Decoration: Additional \$500 (includes tablecloths, rental centerpieces, love seat or chairs, drape or theme backdrop, 1 balloon arch, chargers, napkins, and additional \$200 for setup of any items you bring in).
- Bartender: \$95
- Servers: \$95 (optional 4 hours)

Please let me know if you need any further clarification or if there's anything specific you'd like assistance with.